

## **IBCS LETTERS OF RECOMMENDATION INSTRUCTIONS 2025**

**Applicants: Give one form to all persons writing a recommendation on your behalf.**

**3 DEGREE PROGRAM LETTERS**

**Students applying must submit 3 letters of recommendation:**

2 academic letters from professors familiar with the student's capacity for academic work

1 ministerial letter from a pastor or pastoral staff person familiar with the student's work in their church and/or community.

**3 CERTIFICATE & ENRICHMENT PROGRAM LETTERS**

**Students applying must submit 1 letter of recommendation:**

1 letter from a pastor or pastoral staffperson familiar with the student's work in their church and/or community.

**ALL RECOMMENDERS are asked to submit a typewritten 1-page letter of recommendation that addresses the following:**

How long and in what capacity have you known applicant?

In what ways do you feel the applicant might benefit from participating in the IBCS?

In what ways might the Institute benefit from the applicant's participation?

### **ACADEMIC RECOMMENDERS**

Please evaluate the student using the following relevant criteria:

Critical Thinking Skills

Ability in Oral Expression

Ability in Written Expression

Imagination and Creativity

Commitment to theological or ministerial study that centers Black Catholicism

Fortitude or Perseverance (i.e., ability to continue working to achieve the desired goal)

Potential as an Academic, Evangelizer, Catechist or other Pastoral Minister

**PLEASE SEND RECOMMENDATION LETTERS BY APRIL 1, 2025 DIRECTLY TO:**

**XAVIER UNIVERSITY OF LOUISIANA  
Institute for Black Catholic Studies – Scholarship Committee  
1 Drexel Drive - Box 49  
New Orleans, Louisiana 70125**

**or**

**ibcs@xula.edu**

Thank you!