

1.0 GENERAL

1.01 SCHEDULE OF EVENTS

Issue Date: March 25, 2024

Pre-Proposal Conference (ZOOM): April 8, 2024 3:00-6:00 pm CST

Deadline for Clarification or Change: April 15, 2024- 3:00pm CST

Closing April 26, 2024 5:00 pm CST

Opening Bids (Zoom): April 29, 2024- 10:30am CST

Selected Vendor Notificati

contractual term of 5, 10 or 15 years based on Proposals received and what is determined to be in the best interest of XULA.

2.02 BACKGROUND

a. Xavier University of Louisiana - General

Being America's only Historically Black and Catholic University is just the first of the distinctions that have set Xavier University of Louisiana apart for more than eight decades. Despite its relatively small size (3,300 students), Xavier is a nationally recognized leader in the STEM and health sciences fields, producing more African American students who graduate from medical school each year than any other university in the United States. Its College of Pharmacy is also among the top producers of African American pharmacists.

Xavier's liberal arts-based programs in areas such as art, business, education, psychology, and political science—as well as recent additions of bioinformatics, data science, neuroscience, crime and social justice and jazz studies—offer students an unbeatable combination of traditional classroom study, hands-on research, service-learning opportunities, and life experiences.

The winning Xavier formula? Provide students with a well-balanced curriculum and an environment that nurtures their intellect and feeds their souls. Its moderate enrollment breeds a quality not quantity approach that lends itself to a low faculty/student ratio (13 to 1) and encourages close faculty-student interaction and enhances opportunities to work with a mentor in collaborative classroom projects, high-level undergraduate research, and service-learning activities. Moreover, if there is one defining trademark that seems to separate Xavier students from other college students, it's that they don't compete against one another academically. Instead, they study together, support each other, and, if necessary, they teach each other. In fact, it is considered a barometer of what a student knows about a particular concept or subject matter that he/she knows it well enough to teach it to someone else.

Today Xavier remains committed to its founding mission of serving the underrepresented Black population and the promotion of a more just and humane society. And yet its doors have and still are, open to all races and creeds. The current student population is 71.6 percent black and 19 percent Catholic. Xavier's origins date back to 1864 when then Mother Katharine Drexel—a former Philadelphia socialite who founded the Sisters of the Blessed Sacrament and devoted her life to the education of African Americans and Native Americans, opened a high school on the site previously occupied by Southern University. A Normal School, offering one of the few career fields (teaching) open to Blacks at the time, was added two years later. Ten years later, in 1925, Xavier University of Louisiana became a reality when the College of Liberal Arts and Sciences was established. The first degrees were awarded three years later. In 1927, a College of Pharmacy was opened.

Recognizing the University's need for a separate identity and room to expand, Drexel, who was canonized a Roman Catholic Saint in 2000 by Pope John Paul II, bought a tract of undeveloped land for a campus on the corner of Palmetto and Pine Streets in 1929. Construction on the U-shaped, gothic administration building (now a city landmark) was completed in 1933. The campus has expanded three-fold since then. Although, the Sisters still maintain a vital presence on campus, today Xavier is governed

by an independent, lay/religious Board of Trustees on which the Sisters have representation. Dr. C Reynold Verret has served as president since 2015.

Xavier is located near the heart of New Orleans in a quiet neighborhood dotted with bungalows. An

Pouring Rights in the future, we are interested in how the Proposer can work with XULA to advance the following efforts:

Diversity, Equity and Inclusion: Central to XULA's mission is to prepare our students to contribute to the promotion of a more just and humane society. To that end, a primary goal is to develop a culture of belonging,

integrity of the attachment(s), answer questions related to the content of the Proposal or address the overall Responsiveness of the Proposal.

5.02 SUBMITTALS

It is the Proposer's sole responsibility to submit information in fulfillment of the requirements of this Request for Proposal. If submittals are not substantially compliant in all material respects with the

iv) Company Overview:

Provide an overview of Proposer's company including

A. A brief history of the company, especially as it relates to the higher education market, including

Price per case or per unit for gallon size containers

Separately, submit a list of all beverage service containers (cups, containers, and lids) available for XULA to purchase under a contract. The list should be organized in a table with columns applicable to the products offered and include price.

vii) Product Expansion:

Include information on what Proposer does to expand new products and respond to trends and changes in customer beverage preferences.

viii) Equipment and Maintenance:

A. Submit a list of future equipment (quantity, type, and placement locations) Proposer intends to provide XULA s campus. Include visual representations of equipment

B. If your Proposal does not include supplying all new equipment at the start of the contract, provide a schedule or plan for phasing in new equipment.

C. Describe Proposer s program for preventative maintenance and regular replacement of worn malfunctioning or damaged equipment. This should include all beverage equipment.

D. Provide information about the type of card readers installed on beverage vending machines and how those will work with XULA Flex Bucks card which connects to Banner using Transact.

E. Please note which if any vending machines are available with XULA branded wrapping and if available, please provide photos or illustrative representations of wrapped machines.

ix) Partnership

Describe how Proposer has advanced the following efforts within Proposer s own company and at other higher education clients. Include details if there are any commitments offered as part of your Proposal.

A. Diversity, Equity and Inclusion:

Describe programs and initiatives that company has implemented to increase diversity, equity and inclusion.

B. Health and Wellness:

Describe any proposed awareness campaigns, strategies in support of health and wellness, and initiatives to encourage the use and purchase of healthier beverages.

C. Recycling and Sustainability:

will receive if higher than the Minimum Beverage Vending Revenue;

H. Minimum Beverage Vending Revenue: minimum annual amount XULA will receive for beverage vending sales; and

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If award is

compilation of information which is not patent

1.6 University Center or UC means the building and organization on the XULA campus by that name.

1.7 Sponsorship Activation means the approved products and assets Contractor may use to manufacture, advertise, distribute, and sell Beverages, as listed in Attachment D, Approved Products and Assets.

1.8 Stakeholders means University Housing and Dining Services, Bookstores, and Athletics or any combination thereof.

2. CONTRACT TERM AND TERMINATION:

2.1. Contract Term

This Contract is effective on [insert date] and expires on [insert date].

2.2. Termination

This Contract may be terminated at any time by mutual consent of both parties or by XULA upon thirty (30) days' written notice. In addition, XULA may terminate this Contract at any time by written notice to Contractor if (a) Federal or state statutes, regulations or guidelines are modified or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this Contract, or that otherwise makes this contract unlawful; (b) any license or certificate required by law or regulation to be held by the Contractor to provide the services required by this Contract is for any reason denied, revoked, or not renewed; or (c) XULA fails to receive funding, air11012 7i3(tu)12(al, (g)4(egu)6(lc[(r3(h)3(is C)s 6(n)14(tr

inadequately or defectively, (f) initiation of an action or proceedings for damages, specific performance, or declaratory or injunctive relief, or (g) exercise of its right of offset. These remedies are cumulative to the extent the remedies are not inconsistent, and XULA may pursue any remedy or remedies singly, collectively, successively, or in any order whatsoever.

3. GRANT OF RIGHTS:

3.1. Beverage Services Rights

Subject to the terms and exceptions set forth in this Contract, XULA hereby grants to Contractor an exclusive right to supply sell distribute and vend Beverages hereinafter Beverage Services at locations as requested by XULA including:

- At catered events, and when XULA s Catering department is catering at off-site venues.
- Donation of Beverages for XULA s use or distribution
- Sponsorships of conferences, events, and programs when located on the Xavier University of Louisiana campus.
- Sampling of Beverages on XULA Campus.
- Designation as the official Beverage partner of Athletics.

In addition, subject to the terms of this Contract, Contractor shall be permitted to sell XULA licensed and branded Beverages using XULA Marks through Contractor s normal distribution channels off campus.

In exchange for the exclusive rights, Contractor will, as further set forth herein:

- Supply, deliver and stock Beverages.
- Supply, deliver, install, and repair all Beverage Equipment.
- Advertise and market Beverages on the Corvallis Campus at current prices, if applicable.
- Make shelf space available at Barnes and Noble Bookstore and Sodexo Magic retail locations for milk milk alternatives and noncompeting products not offered in Contractor s portfolio

3.2. Permitted Exceptions

Contractor s exclusive rights for provision of Beverage Services under section do not include or pertain to:

- Advertising in XULA student newspapers and publications, or sponsorship of programs on any student-run XULA radio or television stations.
- Athletic events or tournaments, including but not limited to NAIA events and Red River Conference or other athletic conference events.
- Events presented by a competing Beverage provider on the XULA Campus.
- Consumption by students, faculty, staff, or campus visitors of competitive Beverages purchased outside a XULA Campus location for personal consumption or for consumption by their group, office, or organization and not for resale or distribution.

XULA's existing contract in the Athletics venues for Powerade. At the conclusion of that contract, Contractor may have the opportunity to buy the exclusivity at the higher of either the market value or the amount set out in the expired contract.

Research funded by competitors, so long as only the company name is used to acknowledge the research, and acknowledgement does not include advertising the competitor's products or services (including messages containing qualitative or comparative language, price information, or other indications of savings or value, an endorsement, or an inducement to purchase, sell, or use such products or services).

3.3. Additional XULA Locations

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All deliveries are to be made by Contractor upon request by the individual Stakeholders with no minimum order quantities. Each Stakeholder represents a different XULA operational unit. Orders placed by a Stakeholder will be packaged and delivered specifically for that Stakeholder and will not be combined with other Stakeholders deliveries. Some Stakeholders may have multiple locations to which deliveries are required. Contractor will work with Stakeholder to establish delivery routes, locations, and specific schedules. Deliveries must be coordinated with each Stakeholder.

5.2. Delivery Schedules

Contractor will deliver a minimum of three days between Monday and Friday each week when there are deliveries to be made. Products will only be delivered between the hours of 6:00 am – 10:00 am. In the event deliveries are delayed due to abnormal weather conditions or other reasons, beyond the control of Contractor, it is the responsibility of Contractor to notify the Stakeholder with an update of the expected delivery time. Special requests for Beverages will be delivered within 4 hours of request for such.

5.3. Delivery Receipt

An official delivery ticket will accompany each delivery showing the Contract number, date of delivery, product quantities included in delivery, unit prices, line-item totals and extended grand total. The ticket will be presented to, and signature requested from the individual authorized to accept deliveries by the Stakeholder.

5.4. Delivery to Campus Facilities

Due to campus traffic conditions and loading dock limitations, deliveries will be difficult or impossible if made by tractor-trailer truck. Contractor will be responsible for facilitating delivery to each location specified by Stakeholders in a manner reasonably acceptable to the Stakeholders.

5.5. Beverage Stocking in Refrigerated Coolers

Contractor will stock, clean and face displayed Beverages in refrigerated coolers and vending units. Beverages will only be stocked between the hours of 6:00 am – 10:00 am or 2:00 pm to 5:00 pm, with a preference from XULA for the earlier time slot. Contractor's representative will check in with Stakeholder's manager on duty when arriving on site to stock. Contractor will remove debris created when stocking Beverages and dispose or recycle of debris appropriately.

Contractor will manage the inventory of Beverages at each location by stocking in the First-In-FirstOut (FIFO) method. Contractor will pick up and issue credit for items that are damaged, stale, and, as communicated to Contractor by XULA, slow sellers. Changes in stocking layouts must be approved by Stakeholder before change is made by Contractor.

5.6. Beverage Stocking in Vending Machines

All of the vending machines will be stocked by Contractor with Beverages on a regular basis dependent upon the throughput of each individual machine. Contractor will be responsible for monitoring the throughput of all machines, as well as anticipating the impact of all XULA regular and special programs which could impact specific machines throughput. Contractor will ensure that all vending machines are

Multi-head, high volume capacity.
Ability to dispense carbonated and non-carbonated water.
Water filters and separate water supply shut offs.
Locks and/or shut-off devices and filtered with a stainless steel, vented, double check valve backflow.
50lb capacity carbon dioxide tanks with capped faucet and with automatic switch over equipment.
Ice dispensers where needed and/or requested by XULA.
Syrup system with rack, tanks or boxes, couplers, tubing and pumps.
Plumbing from wall to fountain dispenser including shutoff valve, water regulators filters, tubing, and drain.
Refrigeration ice cooled, electrical cooling.
Valves with covers, nozzles/diffusers, actuators, brix, flow control, and block.
Easy and full disassembly of all Beverage contact surfaces for routine cleaning and sanitizing.
Overall clean appearance with merchandiser, cabinet, and cup dispenser.
Design of the fountain lit promotional display will be approved by XULA prior to placement.

Contractor will stock all fountain equipment with Beverages on a weekly or bi-weekly basis as needed. Contractor will provide all carbon dioxide as needed at no cost to XULA. Contractor will provide XULA with educational information about the equipment including daily cleaning procedure, product rotation, wall chart and basic troubleshooting. Contractor will supply portable fountain service equipment for campus events as needed by Stakeholders.

6.6. Refrigerated Product Coolers

XULA must approve installation of refrigerated product coolers in different locations other than those locations where they are already installed. All refrigerated product coolers will meet the latest ADA standards.

6.7. Beverage Vending Machines

XULA must approve installation of vending machines in different locations other than those locations where vending machines are

computation of XULA commissions. Contractor will promptly repair or replace any lost or damaged equipment.

6.7.2. Cash and Card Accepters

Each Beverage vending machine will accept coins, bills and make change. For new installations, coin and bill accepters and changers must be new, heavy-duty commercial, and of the latest model available from a nationally known manufacturer. Each Beverage vending machine will also include card readers that accept credit, debit, and smart cards including XULA's Flex Bucks which connects to Banner using Transact, but may change during the term of this Contract, in which case Contractor shall update its card readers. Contractor will be responsible for providing connectivity for the card readers.

6.7.3. Cellular Wireless Connections

Contractor will install, and maintain as operational, cellular wireless connections to connect card readers. In some instances, card readers may not be feasible due to limitations in cellular wireless reception.

6.7.4.4. Contractor agrees that notwithstanding anything to the contrary in the Contract or amendment, XULA may terminate the Contract immediately without penalty upon notice to the Contractor in the event Contractor fails to maintain compliance with the PCI DSS or fails to maintain confidentiality or integrity of any cardholder data.

7. SERVICE AND MAINTENANCE

7.1. Preventative Maintenance

Contractor s Preventative Maintenance program will be added after contract award

7.2. Maintenance and Service

immediately remove a staff member from all XULA owned or controlled properties. Nothing in this Contract will be deemed to relieve Contractor from liability for any deficiencies in performance by Contractor's staff

8.2. Reassignment

XULA may require Contractor to reassign a Contractor employee or agent to no longer perform work

attained then 5% of Annual Incentive (which represents half of the Annual Incentive Retainer) will be kept by Contractor and Contractor will pay XULA an amount of the Annual Incentive Retainer that equals 5% of the Annual Incentive.)

If XULA achieves a sales volume below 90% of the Volume Threshold, a percentage of the Annual Incentive equal to the percentage that the sales volume is below 100%, minus the 10% Annual Incentive Retainer, will be reimbursed by XULA. (Example: 85% of volume is attained then all of the Annual Incentive Retainer will be kept by Contractor and XULA will reimburse Contractor 5% of the Annual Incentive.)

If XULA achieves a sales volume above 100% of the Volume Threshold, Contractor will pay XULA the Volume Increase Rebate [to be completed after contract award].

Any amounts owing under the funding reconciliation will be due by October 1 of each year.

9.1.1.2. Form of Payment

All annual payments made pursuant to this Contract will be made by check to the XULA Contract Administrator.

9.1.2. Beverage Vending Commission

Contractor will pay XULA a commission of [X]% on gross revenues from all vended Beverages. Commission payments will be made by check no later than the 10th of each month and distributed as follows:

All beverage vending machines located at XULA campus will be submitted to the Assistant Vice President for Student Affairs.

9.1.3. Monthly Vending Reports

Contractor will provide a complete monthly report of vending operations and commissions paid to the Stakeholders by the 10th of each month. Monthly report will include both the beginning and ending meter readings from vending operations sorted by different types of sales (cash or card sales.) The report will be sorted by building, showing the gross receipts on each machine, the commission thereon, the total commission for each building, and the grand total for XULA Campus and auxiliary locations. The report will also include machines that are out of order. An electronic re-sortable copy of the report will also be available, upon stakeholder request.

9.1.4. Donated Product

[Donated Product information will be added after contract award.]

9.1.5. Late Payments

Late payments are subject to a late payment fee of one-and-one-half percent (1-1/2%) per month, or portion thereof, of any balance due.

9.1.6. Acceptance

The receipt or acceptance by XULA of any statements or payments made hereunder to shall not preclude XULA from questioning the correctness thereof at any time and, in the event that any inconsistencies or mistakes are discovered in such statements or payments, they will immediately be rectified by Contractor and the appropriate payment will be made by Contractor to XULA.

9.2. Payment to Contractor

Contractor will send accurate invoices directly to the individual Stakeholder who ordered, received, and accepted the Beverages. The method of invoicing is subject to approval by XULA. The method of invoicing shall be uniformly applied to all XULA Stakeholder invoices. At a minimum Contractor shall include the following in each invoice:

- Quantity Ordered
- Quantity Delivered
- Date of Delivery
- Price per Unit
- Total by Line Item (price per unit * quantity delivered)
- Total Invoiced Amount

Invoices that are submitted with discrepancies or errors will not be paid, nor will they accrue any late payment charges until corrected and resubmitted by Contractor. Invoices that are not corrected within 30 days after notice of need for correction will not be paid.

XULA will pay Contractor for the Beverages at the prices and rates specified in Attachment A herein. Contractor shall look solely to XULA for payment of all amounts XULA owes to Contractor. Payment of XULA invoices is normally made within 30-45 days following the date the invoice is received. After 45 days, Contractor may assess overdue account charges up to a maximum of two-thirds of one percent (2/3 of 1%) per month or eight percent (8%) per annum on the outstanding balance.

9.3. Financial Reporting

Contractor will prioritize the reporting needs of XULA and will be flexible to develop and provide any reporting requested. All reporting will be done on a fiscal year basis (July 1 – June 30); Contractor will provide all other reasonable data or formats requested by XULA in a timely fashion. Contractor will prepare and submit to XULA, at the Business Review, a comprehensive financial summary showing all transactions with and payments to XULA.

10. BUSINESS REVIEWS

Contractor will participate in periodic in-person meetings where the parties get together to discuss different aspects of the contract and business operations – Business Review – as requested by the XULA Contract Administrator. During the first year of the Contract, Contractor and XULA will participate in Business Reviews quarterly. After the first year, the Business Reviews will be held semi-annually in the Fall and Spring. The Fall Business Review will focus on financial information, sales data and volumes from the preceding fiscal year (July 1 – June 30) and the Spring Business Review will focus on current marketing data nationally and locally as available.

11. ATHLETICS

11.1. Athletic Sponsorships

[Additional information about Athletic Sponsorships will be added after contract award.]

11.2. Compliance with Sports Organizations Rules

Contractor shall not take any action or enter into any agreements related to this Contract that would violate any rules or regulations of RRAC, any other athletic conference of which XULA is a member, NAIA, or any other applicable governing sports organizations.

11.3. Athletics Facility Concessionaire

Contractor will work directly with XULA

14.7. Subcontractors

If Contractor enters into subcontracts for any services to be provided by Contractor to XULA, Contractor shall require that all subcontractors maintain insurance meeting all the requirements of Contractor stated in this section.

Workers Compensation

The Contractor, its subcontractors, if any, and all employers providing work, labor or materials under this Contract are subject employers under the Louisiana Workers' Compensation law and shall comply with LRS 23:1020.1, which requires them to provide workers' compensation coverage that satisfies Louisiana law for all their subject workers, unless such employees are exempt under LRS 23:1020.1.

14.9. Certificates of Insurance

As evidence of the insurance coverages required by this Contract, the Contractor shall furnish Certificate(s) of Insurance and any applicable endorsements to the XULA Contract Administrator, upon request. The Certificate(s) will specify all of the parties who are Additional Insureds. Contractor shall be

15.2. Defense

Contractor shall have control of the defense with counsel reasonably acceptable to XULA, except that: (i) XULA may join the defense with its own counsel and at its own expense if XULA determines there is a

GENERAL TERMS AND CONDITIONS:

17.1. Order of Precedence

In the event of a conflict, all the terms and conditions of this Contract, its exhibits, and any amendments thereto supersede all terms and conditions on any forms used by the Contractor.

17.2. No Third-Party Beneficiary

XULA and Contractor are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or will be construed to give or provide any benefit or right, whether directly, indirectly, or otherwise, to third parties.

17.3. Assignment/Subcontract/Delegation

Contractor shall not assign, subcontract, delegate or otherwise transfer any of its rights or obligations under this Contract, without the prior written approval of XULA. Any assignment of rights or delegation of duties is prohibited under this section, whether by merger, consolidation, dissolution, operation of law or any other manner. Any purported assignment of rights or delegation of duties in violation of this section is void. XULA's consent to delegation does not relieve Contractor of any of its performance obligations.

17.4. Waiver

No waiver of an obligation under this Contract is effective unless it is in writing and signed by the party granting the waiver. No failure or delay in exercising any right or remedy, or in requiring the satisfaction of any condition under this Contract operates as a waiver or estoppel of any right, remedy, or condition.

17.5. Access to Records and Audit

Contractor shall maintain accurate books, records, documents, and other evidence (collectively, "Records") following accounting procedures and practices sufficient to reflect properly all costs of whatever nature claimed to have been incurred and anticipated to be incurred in the performance of this Contract. Contractor shall permit XULA and the federal government and their respective duly

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17.6. Government Employment Status

Contractor certifies that either (a) it is not currently employed by XULA or the federal government; or (b) if Contractor is so employed, Contractor has fully disclosed to XULA in writing such employment status, is in full compliance with any statutes, regulations, and XULA or the federal government policies regarding employee contracting, and agrees to indemnify and hold harmless XULA for any failure by Contractor to comply with such statutes, regulations, or policies.

17.7. Independent Contractor Status

The services to be rendered under this Contract are those of an independent contractor. XULA reserves the right (a) to determine and modify the delivery schedule for the services and (b) to evaluate the quality of the services; however, XULA may not and will not control the means or manner of Contractor's performance. Contractor is responsible for determining the appropriate means and manner of performing the services. Contractor is not an officer, employee, or agent of XULA. Contractor has no authority to act on behalf of XULA and shall not purport to make any representation, contract, or commitment on behalf of XULA.

17.8. Notice

A party giving or making any notice request demand or other communication each a Notice pursuant to this Contract must give the Notice in writing and use one of the following methods of delivery: personal delivery, United States Postal Service Registered or Certified Mail (return receipt requested and postage prepaid), overnight courier (with all fees prepaid), facsimile or e-mail to the other party's address as listed below. Notice to XULA is to be delivered to the contact identified below except where this Contract expressly directs or permits delivery of Notice to a different contact.

Notice is effective: (i) if given by facsimile, upon receipt by the sending party of an appropriate facsimile confirmation; (ii) if given by e-mail, by confirmation of receipt by return e-mail, which is not satisfied by an automatically-generated message that the recipient is out of the office or otherwise unavailable; or (iii) if given by any other means, when delivered at the address specified in this section.

For Xavier University of Louisiana

XULA Contract Administrator

Curtis Wright

Vice President for Student Affairs

1 Drexel Drive

Attachment A

Beverages and Service Containers Price List

[To be added after contract award.]

Remainder of page left intentionally blank.

Attachment B

XULA Campus Map



Attachment C

Approved Names and Logos of XULA



- f. Hydration/ Fueling Station for student athletes in training/weight room
- g. annual sponsorship of the jumbotron and/or electronic scorer s table
- h. naming rights to the Crosstown Classic (annual rivalry game between XULA and Dillard University)
- i. naming rights to spaces and buildings (see below)



Exhibit D

Financial Proposal

	5 Year Option	10 Year Option	15 Year Option
1. Signing Bonus (optional)			
2. Annual Incentive based on 75,000 case/unit volume (\$ per year)			
3. Volume Increase Rebate (\$ per case/unit above 75,000. If this rebate will increase from contract year to contract year, provide a chart for each year of the contract.)			
4. Athletic Sponsorship (\$ per year)			
5. Donated Product (\$ per year)			
6. Student Scholarships (\$ per year)			
7. Beverage Vending Commission % Rate			
8. Beverage Vending Minimum Commission (\$ per year)			
Indicate the contract term preference in the boxes to the right. 1 is the most preferred and 3 the least preferred.			

If additional financial considerations are proposed, please include them as a separate document.

Company Name: _____

EXHIBIT G

REFERENCES

COMPANY NAME: _____

REFERENCE 1

COMPANY:

CONTACT NAME/TITLE:

PHONE NUMBER:

EMAIL:

REFERENCE 2

COMPANY:

CONTACT NAME/TITLE:

PHONE NUMBER:

EMAIL:

REFERENCE 3

COMPANY:

CONTACT NAME/TITLE:

PHONE NUMBER:

EMAIL:

REFERENCE 4

COMPANY:

CONTACT NAME/TITLE:

PHONE NUMBER:

EMAIL:

REFERENCE 5

COMPANY:

CONTACT NAME/TITLE:

PHONE NUMBER:

EMAIL: